

RECRUITMENT

GOAL

The goal of the Park Ridge Police Department Recruitment Plan is to attract qualified individuals to pursue a career with the Park Ridge Police Department that achieves an overall racial and gender composition in comparison to the available workforce in the service area of the department.

GENERAL

The Park Ridge Police Department is a New Jersey Civil Service Commission jurisdiction and must adhere to New Jersey State Statutes and Administrative Code in its recruitment and selection process. Park Ridge has a residency preference in all hiring matters. Applicants must be a bona fide resident of Park Ridge at the time of the closing date of the New Jersey Department of Personnel Law Enforcement Test. Once Park Ridge residents have been exhausted from the Civil Service Certification List, Bergen County residents are then provided with preference. If the Bergen County list is exhausted, applications will be open to residents of the State of New Jersey.

The Recruitment Plan is prepared realizing the current economic conditions in New Jersey where there are officers that have been laid off due to budgetary constraints. Those officers may be the first recalled for employment pursuant to New Jersey State Statutes and Administrative Code. Furthermore, laid off officers from other jurisdictions listed on a "Rice list" may be considered for employment pursuant to New Jersey State Statutes and Administrative Code and the normal competitive testing selection and recruitment process is bypassed.

The Park Ridge Police Department also has an auxiliary police reserve unit. The Park Ridge Police Department also routinely advertises in the local newspaper for diverse individuals to join the auxiliary force.

Park Ridge is an equal opportunity employer in all facets of the personnel process.

The Chief of Police is responsible for the administration of the Recruitment Plan.

For testing dates and further information please visit the <u>NJ State Civil</u> Service Commission Website.